

DELAWARE TOWNSHIP BOARD OF EDUCATION
MINUTES FOR REORGANIZATION/REGULAR MEETING

APRIL 27, 2010

OUR MISSION STATEMENT

The Mission Statement of the Delaware Township School District is to prepare each student to become a productive, responsible member of society, able to adapt and change, by providing an environment that:

Creates a foundation for a self-motivated lifelong learner by providing relevant innovative, comprehensive Curricula;

Focuses on individual needs and promotes individual excellence by encouraging and enhancing the intellectual and social development of each student.

This environment will be realized through an active and responsive partnership that includes the students, parents, community, and staff.

I. CALL TO ORDER

Mr. Gary Johnston, School Business Administrator/Board Secretary called the meeting to order at 7:35 P.M.

II. STATEMENT OF NOTICE OF OPEN PUBLIC MEETING

Mr. Johnston read the following statement:

As required by law, adequate notice of this meeting has been provided to the *Hunterdon County Democrat; and The Trenton Times*; and is posted at the Delaware Township School and filed in the Board of Education Office with the School Business Administrator/Board Secretary.

III. FLAG SALUTE

Mr. Johnston led the Pledge of Allegiance to the Flag.

IV. STATEMENT OF RESULTS OF SCHOOL ELECTION, APRIL 21, 2010

Mr. Johnston presented the Official School Election Results as follows:

A. Question #1 - General Fund Total – \$7,013,540

Yes 371

No 854

B. Candidates for 3 positions for 3 Year Terms

Linda Ubry 705

Lisa Thompson 654

Charles Herman 641

C. Candidates for 1 position for 1 Year Term

Lawrence Wohl 692

4/27/10

V. OATHS

A. Oath of Allegiance to newly elected Board Members

Mr. Johnston administered the Oath of Allegiance to the four newly elected Board Members: Lawrence Wohl, Linda Ubry, Lisa Thompson, and Charles Herman. The signed copies of the Required Oaths for School Board Members are filed in the Official Minutes Book.

VI. ROLL CALL

Mr. Johnston recorded the roll call as follows:

MEMBERS OF THE BOARD	Present	Absent	Time of arrival after meeting called to order
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness		X	
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

VII. NOMINATION FOR OFFICE OF PRESIDENT

A motion was made by Mr. Pulkowski and seconded by Mr. Falk to nominate Mrs. Linda Ubry for President of the Board of Education.

The motion carried unanimously.

VIII. NOMINATION FOR OFFICE OF VICE PRESIDENT

A motion was made by Mr. Falk and seconded by Mr. Wohl to nominate Mr. Pulkowski for Vice President of the Board of Education.

The motion carried unanimously.

A motion was made by Mrs. Ubry and seconded by Mrs. Roethel to approve agenda item IX through item XIV:

IX. **Recommend** the Board approve **PNC Bank** as depository for funds.

X. **Recommend** the Board approve the following Designation of Signatures for PNC Bank:

ACCOUNT	REQUIRED SIGNATURES
General Account, Unemployment Trust Account	3 required – President or Vice President or Finance Chairperson and Business Administrator and Treasurer of School Monies
Payroll Account, Agency Account	2 required – Business Administrator, Superintendent, or Treasurer
Cafeteria Account and General Organization Fund Account – Student Activity Account	2 required – Superintendent, Business Administrator, or Principal

XI. **Recommend** the Board approve the following Petty Cash Funds:

FUND	AMOUNT and RESPONSIBLE PERSONNEL	LIMIT
School Petty Cash Fund	\$300.00 - Assistant to Superintendent	\$25.00 per purchase

XII. APPOINTMENTS – School Personnel

Recommend the Board appoint the following for the 2010-2011 school year:

TITLE	APPOINTEE
Local Public Contract Agent	Business Administrator
Affirmative Action Officer – District and School	Assistant Principal
Right to Know Contact	Supervisor of Building and Grounds
504 Officer	Principal
AHERA Representative	Supervisor of Building and Grounds
Integrated Pest Management Coordinator	Supervisor of Building and Grounds
Asbestos Management Officer	Supervisor of Building and Grounds
PEOSHA Officer	Supervisor of Building and Grounds
Indoor Air Quality Officer	Supervisor of Building and Grounds
Chemical Hygiene Officer	Supervisor of Building and Grounds
Homeless Liaison	Supervisor of Child Study Team
Attendance Officer	Assistant Principal
Public Agency Compliance Officer	Business Administrator
Qualified Purchasing Agent	Business Administrator
Safety and Health Designee	Supervisor of Building and Grounds
Custodian of School Records	Business Administrator
Investor of School Funds	Business Administrator
Depository of School Monies	Business Administrator

XIII. APPOINTMENTS – Professional Personnel

Recommend the Board appoint the following for the 2010-2011 school year:

NAME OF PROFESSIONAL	SERVICE PROVIDED	CONTRACT AMOUNT
Dr. Stuart Freedenfeld – Stockton Medical Group	School Physician	TBD
Bollinger Insurance	Student Accident Insurance	TBD
School Alliance Insurance Fund – Herder Tarricone (Risk Manager)	Property and Liability	TBD
Therapeutic Intervention	Occupational and Physical Therapy	School Based - \$86.50/hour Home Based - \$97.00/hour Evaluation - \$330.00 Out of District - \$50.00/hour Exhibit #2
Children's Therapy Services	Occupational Therapy Physical Therapy	\$88.00/hour \$106.00 hour Exhibit #3
Debra Baumann Consulting	Behavioral Consultant	\$90.00/hour Exhibit #4
Dr. Pamela Moss	Psychiatrist	\$800.00 – includes written report
Hunterdon Medical Center	Neuro-developmental Evaluations Central Auditory Processing	\$795.00 \$1,247.00
Morristown Memorial Hospital	Neuro-developmental Evaluations School Psychological Evaluations	\$525.00 \$472.00

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	Clinical Psychological Evaluations	\$472.00
Robert Wood Johnson Hospital	Neuro-developmental Evaluations	\$485.00
Children's Hospital of Philadelphia	Neuro-developmental Evaluations	\$275.00 to \$705.00 – includes written report
Dr. Jay Kuris	Neuro-psychiatric Evaluations	\$950.00 – includes written report
Rainbow Consulting LLC	ABA Consultant	\$80.00/hour
Comegno Law Group – John Comego	Board Attorney	\$185.00/hour - Attorney
Schwartz Simon Edelstein Celso & Kessler – Allan Dzwilewski	Board Attorney	\$145.00/hour - Attorney \$100.00/hour – Clerk \$250.00/Board meeting \$300.00/3 hour negotiation session Exhibit #5
Vincek & Petrocci Architects	Architects	TBD
Barre & Company	Auditors	\$15,250.00 total for audit
Brown & Brown	Health Benefits Broker	TBD
Hunterdon County ESC	Various Services as Needed	Exhibit #6
Metropolitan Life, Equitable, Valic, Siracusa	Tax Shelter Annuity Companies	TBD

XIV. DESIGNATION OF OFFICIAL NEWSPAPER

Recommend the Board designate the Hunterdon County Democrat, and alternate, Trenton Times, as the official newspapers.

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

XV. APPROVAL OF MEETING DATES, TIME, and LOCATION FOR 2010-2011

A motion was made by Mr. Falk and seconded by Mrs. Roethel to approve the following:

Recommend the Board approve the following meeting dates, time, and location for the 2010-2011 school year:

May 25, 2010
June 22, 2010
August 10, 2010
September 28, 2010
October 26, 2010

November 23, 2010
December 14, 2010*
January 25, 2011**
February 22, 2011**
March 22, 2011**
April 26, 2011

Fourth Tuesday of every month
7:30 p.m.
Performing Arts Center

* Changed to 2nd Tuesday due to Winter Break
** Start time changed to 7:00 pm

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MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

A motion was made by Mrs. Roethel and seconded by Mr. Falk to approve the following:

Recommend the Board approve a Special Board Meeting to be held on May 11, 2010 at 7:30 pm to approve the 2010-2011 Budget Revisions.

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

XVI. CURRICULUM/INSTRUCTION

A motion was made by Mr. Falk and seconded by Mrs. Roethel to approve the following:

1. **Recommend** the Board adopt the following existing curriculum and textbooks for the 2010-2011 school year on file in the Principal/Curriculum Coordinator's office:

Art	Computer Literacy
English as Second Language	Gifted and Talented
Comprehensive Health and Physical Education	Language Arts
Library Media Instruction	Math
Music	Science
Social Studies	World Languages
Technology	Intervention

2. **Recommend** the Board approve the existing program of guidance and counseling services on file in the Principal/Curriculum Coordinator's office.

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

XVII. FINANCE/FACILITIES

A motion was made by Mrs. Roethel and seconded by Mr. Wohl to approve the following:

1. **Recommend** the Board approve the Tuition Rates for the 2010-2011 at \$5,875.00 per year for full time programs and \$2,940.00 for the Pre School program. The Board will accept tuition students per the guidelines as outlined in the attached. Exhibit #7
2. **Recommend** the Board approve the **Chart of Accounts**.
3. **Recommend** the Board approve the Business Administrator/Board Secretary to pay bills between board meetings.
4. **Recommend** the Board approve the procurement of **Goods and Services through State Agencies (State Contracts)**.
5. **Recommend** the Board approve the **Cooperative Pricing Agreement with Hunterdon County Educational Services Commission** for the 2010-2011 school year. Exhibit #8
6. **Recommend** the Board approve the Business Administrator to award contracts up to the bid threshold of \$28,000.00 and the quote threshold of \$4,200.00.

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

XVIII. PERSONNEL/POLICY

A motion was made by Mr. Falk and seconded by Mrs. Thompson to approve the following:

1. **Recommend** the Board approve the attached list of substitute teachers, nurses, clerical workers, paraprofessionals, and bus drivers, per the recommendation of the Superintendent. Exhibit #9 (Joan Bailly was added to the sub list in place of Lauren Bailly)

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2. **Recommend** the Board approve the following rate of pay for substitutes for the 2010-2011 school year:

TYPE OF SUBSTITUTE	RATE OF PAY
Teacher, Para, Clerical	\$90.00 per day
Nurse	\$100.00 per day
Bus Driver	\$19.50 per hour
Custodian	\$10.50 per hour

3. **Recommend** the Board adopt the existing school district policies and bylaws, which are on file in the School Business Administrator's office.
4. **Recommend** the Board approve the Superintendent to issue a Letter of Intent to Hire between Board meetings.
5. **Recommend** the Board appoint **Gary Johnston** as the Board Secretary for the district.
6. **Recommend** the Board appoint **Linda Zengel** as the Treasurer of School Monies, effective July 1, 2010 through June 30, 2011, at an annual salary of \$4,800.00.

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

XIX. COMMITTEE APPOINTMENTS

The following Committee appointments were made by Mrs. Linda Ubry, Board President:

- A. Finance/Facilities
 Chairperson – James Harkness
 Committee Members – Kathy Roethel, Linda Ubry
 Meeting Date and Time – 3rd Wednesday – 8:30 am
- B. Personnel/Policy
 Chairperson – Scott Falk
 Committee Members – Larry Wohl, Lisa Thompson
 Meeting Date and Time – 2nd Monday – 1:00 pm
- C. Curriculum/Instruction
 Chairperson – Thomas Bruhl
 Committee Members – Joseph Pulkowski, Charles Herman
 Meeting Date and Time – 2nd Friday – 9:00 am

XX. BOARD LIAISONS APPOINTMENTS

The following Liaison appointments were made by Mrs. Ubry, Board President:

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- A. Recreation – Joseph Pulkowski (Alternate – Scott Falk)
- B. PTA – Thomas Bruhl
- C. Township – Charles Herman
- D. ESC – Thomas Bruhl
- E. Planning Board – Lawrence Wohl
- F. Parents in Education(PiE) – Thomas Bruhl (Alternate – Scott Falk)
- G. HCSBA – James Harkness
- H. NJSB Legislature – Lisa Thompson
- I. Parent Advisory Committee – Linda Ubry
- J. Community Relations – Linda Ubry
- K. HCRHS – Lisa Thompson
- L. DTAA – Joseph Pulkowski

XXI. REGULAR MEETING AGENDA BEGINS

XXII. AUDIENCE PARTICIPATION

Dr. Wiener provided a summary of the budget discussions that took place at the Township Committee Meeting the night before. The Committee is asking for the school to cut between \$0 and \$143K from the defeated budget. They will designate two Committee members to meet with representatives from the school to determine the final amount.

Dr. Wiener reviewed four tiers of potential cuts for discussion by the Board and input from the audience.

TIER I

Retirement Breakage

Charter School reduction

Potential Teacher Givebacks

- Professional Development, Mileage, Tuition Reimbursement, Salary Increases

Transportation – Charter School

TIER II

Reduce Hours

- Extra Curricular, Clubs, Summer Curriculum
- Athletics (gymnastics)

TIER III

Staff Reductions

- Health Consolidation - .5 FTE
- French Reduction - .4 FTE

TIER IV

Additional Staffing Reductions

- Homerooms/Class Size
- Elementary Science Lab

The audience was supportive of the proposed tiers of cuts, and asked that eliminating teaching positions be the last consideration. Other suggestions from the audience included contributions for Health Insurance premiums, sharing Administration with surrounding districts, and reducing administrative support staff.

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Mrs. Ubry thanked the members of the audience for their input and support of the difficult budgeting process.

Mr. Paul Ripley spoke in support of Jennifer Smith, Middle School Math Teacher, who was not being renewed for the 2010-2011 school year. He expressed concern that Delaware Township School has lost some of its best teaching staff in the past three years. He stated that Jennifer Smith was a great representative for the school, was a wonderful influence on his child, and it is very upsetting that she will not be here next year. Mrs. Maura Taggart also read a letter in support of Jennifer Smith that spoke highly of her teaching abilities, her control of the students, and contributions as an advisor for the Student Council. A copy of Mrs. Taggart's letter is filed in the Official Minutes Book.

XXIII. CORRESPONDENCE

There was no correspondence to report.

XXIV. PRESENTATIONS - NONE

There were no presentations to the Board.

XXV. SUPERINTENDENT'S REPORT – Dr. Richard Wiener presented the following:

1. Student Enrollment 4-15-10
Exhibit #10

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	39	3	13.0
Grade 1	45	3	15.0
Grade 2	50	3	16.7
Grade 3	38	3	12.7
Grade 4	59	3	19.7
Grade 5	57	3	19.0
Grade 6	56	3	18.7
Grade 7	63	3	21.0
Grade 8	54	3	18.0
Pre School	11		
LLD	3		
Home Instruction	1		
Tuition Sent	2		
TOTAL	478	27	17.1

2. Evacuation Drills –
 - a. March 31, 2010 – 10:59 am
 - b. April 20, 2010 – 1:45 pm
 - c. April 27, 2010 – 2:15 pm
3. Suspensions –
 - Month of March, 2010
 - In School 0
 - Out of School 1
 - Total for School year 2009-2010 to date:
 - In School 2
 - Out of School 1
3. Budget – the next Delaware Township Committee Meeting will be held on Monday, May 3, 2010. The defeated budget will be discussed. Representatives from the school district and Township Committee will meet next week to discuss possible cuts to the budget

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XXVI. PRESIDENT'S REPORT – Mrs. Linda Ubry presented the following:

1. Evaluation of the Superintendent and evaluation of the Board will once again be done using the evaluation forms provided by New Jersey School Boards.
2. The Special Board Meeting to be held on May 11, 2010 will be an open public meeting to discuss possible budget cuts as a result of the defeated budget.

XXVII. PRINCIPAL/CURRICULUM COORDINATOR'S REPORT – Mrs. Patricia Ryan presented the following:

1. Technology Plan – a draft of the 2010-2013 Technology Plan was provided to the Board Members for approval during the Curriculum/Instruction/Technology section of the Board Agenda. The plan is comprehensive and covers the technology infrastructure, internal network, hardware, software and curriculum. Mr. John Serrone was commended for all his work in coordinating this year's plan. The committee of teachers, students, and parents met several times over the past few months to develop the plan. Mrs. Ubry noted that the plan was based on goals and was very comprehensive and easy to understand.

XXVIII. SCHOOL BUSINESS ADMINISTRATOR REPORT – Mr. Gary Johnston reported on the following:

1. Middle School Boiler Project – the district has advertised for bids as of April 16, 2010. A pre-bid meeting will be held with all interested contractors on Friday, April 23, 2010. The bid opening will take place in Dr. Wiener's office at 11:00 AM on Tuesday, May 4, 2010. According to our contact at the School Development Authority, they have not received official notification from the State to release the 40% funding expected for the project.

XXIX. MINUTES

A motion was made by Mr. Bruhl and seconded by Mrs. Roethel to approve the following minutes:

1. February 23, 2010 (Regular Meeting)

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk			X
Mr. James Harkness	X		
Mr. Charles Herman			X
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried with seven Ayes and two Abstentions.

A motion was made by Mr. Falk and seconded by Mr. Bruhl to approve the following minutes:

2. March 9, 2010 (Special Meeting)

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness	X		
Mr. Charles Herman			X
Mr. Joseph Pulkowski			X
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried with seven Ayes and two Abstentions.

A motion was made Mr. Falk and seconded by Mrs. Roethel to approve the following minutes:

3. March 23, 2010 (Special Meeting)
4. March 23, 2010 (Closed Meeting)

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness	X		
Mr. Charles Herman			X
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried with eight Ayes and one Abstention.

A motion was made by Mrs. Roethel and seconded by Mr. Bruhl to approve the following minutes:

5. March 30, 2010 (Public Hearing Special Meeting)

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness	X		
Mr. Charles Herman			X
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried with eight Ayes and one Abstention.

XXX. COMMITTEE REPORTS

A. CURRICULUM/INSTRUCTION/TECHNOLOGY COMMITTEE

A motion was made by Mr. Bruhl and seconded by Mr. Wohl to approve the following:

1. **Recommend** the Board approve the following list of educational field trips.

GRADE	DESTINATION	DATE
Pre School	Echo Hill – Flemington NJ	5/4/10

2. **Recommend** the Board approve the submission of the **Statement of Assurance of Comprehensive Equity Plan Implementation** and **Affirmative Action Report**, as prepared by the Assistant Principal, and will support full implementation for the 2010-2011 school year. Exhibit #12
2. **Recommend** the Board approve the **Draft Technology Plan** as presented by Mrs. Ryan. Exhibit #13

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

B. FINANCE/FACILITIES COMMITTEE

A motion was made by Mrs. Roethel and seconded by Mr. Falk to approve the following:

1. Pursuant to NJAC 6:20-2.12 (d), the Board Secretary certifies that as of April 27, 2010, no line account or program category has been over expended in violation of NJAC 6:20-2.12 (a) and pursuant to NJSA 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6:20-2.12 (e), the Board of Education, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. **Recommend** the Board accept the Secretary and Treasurer report for the months ending February, 2010 and March, 2010. Exhibit #14
3. **Recommend** the approval for the payment of bills for April 27, 2010 in the amount of \$273,986.74 (as reviewed by James Harkness). Exhibit #15
4. **Recommend** the Board approve the following payroll amounts:

March 30, 2010 - \$260,243.95

April 27, 2010

April 15, 2010 - \$259,467.35

5. **Recommend** the Board approve the attached transfers for the month of February, totaling \$12,700.00 and for the month of April totaling \$18,000.00. Exhibit #16
6. **Recommend** the Board approve the following list of Use of Facilities/Buses.

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
DTCEF	Dana Swanson	Middle School Art Project	4/21/10 – retro	3:15 pm	Middle School Art Room
Partners in Education	Jeanne Colalillo	PIE Steering Committee Meeting	4/19/10 – retro	7:00 to 9:00 pm	Performing Arts Room and Art Room
DTAA	Donnie Haines	Pictures	4/16/10 - retro 4/19/10 - retro	5:30 to 7:30 pm	Gym/Cafeteria
Use of School Bus	Lambertville Public School	Class Trip Transportation	6/1/10	8:30 am to 3:30 pm	Liberty Science Center – Jersey City NJ
Use of School Bus	Joanne Siecke	Transportation for Wedding	5/22/10	2:00 pm & 8:00 to 11:00 pm	From Hampton Inn to Boars Head Road in Flemington NJ

7. **Recommend** the Board approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member's current responsibilities and the district's professional development plan. Exhibit #18

Last Name	First Name	Workshop/Conference	Dates	Include (see below)	Maximum Amount
Zakrzewski	Amy	Differentiated Reading	5/4/10	R	\$199.00
Smith	Rosemary	CDK Workshop	5/7/10	M	\$18.60

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

The Board recessed from 9:15 PM until 9:23 PM.

XXXI. EXECUTIVE SESSION

A motion was made by Mr. Falk and seconded by Mr. Herman to approve the following:

Recommend the Board go into Executive Session to discuss personnel and potential litigation.

The motion carried unanimously.

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XXXII. PERSONNEL/POLICY COMMITTEE

Mr. Falk reviewed the Personnel/Policy Committee Minutes from the meeting held on Monday, April 19, 2010.

A motion was made by Mr. Falk and seconded by Mrs. Thompson to approve the following:

1. **Recommend** the Board approve the attached list of tenured staff members for the 2010-2011 school year, per the recommendation of the Superintendent. Exhibit #21 (The position of Christopher Morales was increased from .5 FTE to 1.0 FTE on Exhibit #21)
2. **Recommend** the Board approve the attached list of non-tenured staff members for 2010-2011 school year, per the recommendation of the Superintendent. Exhibit #22 (The three non-tenured teachers going to Year Two were removed from Exhibit #22)
3. **Recommend** the Board approve purchasing a \$50.00 savings bond for the DTS Distinguished Student of the Year. This student will be invited to the May Board of Education meeting to receive this bond.
4. **Recommend** the Board approve up to a total of 8 teachers, names to be determined, to be compensated 1 hour for an orientation evening meeting for next year's sixth grade parents, at the negotiated rate of \$36.50 per hour, per the recommendation of the Superintendent.
5. **Recommend** approval be given for the following substitute teachers/nurse/secretary, at the daily rate of \$90.00, for the 2009-2010 school year, as recommended by the Superintendent, "pending receipt of criminal history check approval letter and all state requirements for substitute teachers/nurses/secretaries."

APPLICANT'S NAME	CERTIFICATION	NOTES
Carol Mauger	Elementary & Teacher of Disabilities	Previously substituted at DTS

6. **Recommend** the Board approve the Second Reading of the following policies, as reviewed by committee. Exhibit #23

4112.8	Neptotism
6114	Emergencies and Disaster Preparation
3327	Relations with Vendors
7. **Recommend** the Board approve **Caressa Lynch**, paraprofessional to attend the school play practices and performances as a paraprofessional, for a total not to exceed 25 hours, at a rate of pay of \$15.00 per hour, per the recommendation of the Superintendent.
8. **Recommend** the Board approve the following student teacher, per the recommendation of the Superintendent, as follows:

Whittney Helper January 18, 2011 to April 29, 2011 Ms. Susan Freed – Grade 5
9. **Recommend** the Board approve the following two week field observation per the recommendation of the Superintendent:

Student	University	Teacher	Dates
Lucinda Fisher	Fairleigh Dickenson University	Susan Freed	5/17/10 to 5/28/10

10. **Recommend** the board approve **Stacey Weiss**, Special Education Teacher, as a home instructor for the 2009-2010 school year, at the negotiated hourly rate of \$36.50, retroactive to April 14, 2010, per the recommendation of the Superintendent.
11. **Recommend** the Board approve **Victoria Hardy** as a substitute Middle School Academic Assistance Advisor for the 2009-2010 school year, on an as needed basis, at the negotiated rate of \$36.50 per hour, per the recommendation of the Superintendent.
12. **Recommend** the Board suspend Donna Lelie for the period starting April 12, 2010 through April 28, 2010 for disciplinary reasons, per the recommendation of the Superintendent.

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

13. A motion was made by Mr. Wohl and seconded by Mr. Pulkowski to approve the three non-tenured staff members who are going to Year 2 (Trish Duplay, Caitlan Lally, and Bridget Carvajal) for the 2010-2011 school year. Exhibit #22

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness			
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

XXXIII. BOARD REPRESENTATIVES LIAISON REPORTS

- A. Recreation – rates are being set by the Township for the use of Dilts Field.
- B. PTA – next meeting will be held on May 19, 2010 at 7:00 PM.
- C. Township – nothing to report.
- D. ESC – nothing to report.
- E. Planning Board – market continues to be soft for new development.
- F. Education Foundation – will be transforming into PiE. Auction will be held on May 14, 2010.
- G. HCSBA – nothing to report.
- H. NJSB – most recent legislation updates can be found on the website.
- I. Parent Advisory Committee – Dr. Wiener and Mr. Johnston provided the Committee with a Budget update. Mrs. Ryan reviewed the new K-5 Math materials.

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- J. Community Relations – Senior lunch at DTS was a success. A meeting will be held at the firehouse to provide mortgage information to the Seniors.
- K. HCRHS – College Fair is coming up. Township Committee representatives will be meeting with HCRHS representatives on May 5, 2010 to discuss budget cuts.
- L. DTAA – spring sports are continuing.

XXXIV. OTHER/OLD BUSINESS

- B. Code of Ethics to all Board Members – Exhibit #1

Mr. Johnston reviewed the Board Member Code of Ethics with the entire Board. A signed copy is filed in the Official Minutes Book.

XXXV. ADJOURNMENT

A motion was made by Mr. Pulkowski and seconded by Mr. Wohl to adjourn the meeting at 11:10 PM

Gary P. Johnston, Board Secretary