

# DELAWARE TOWNSHIP BOARD OF EDUCATION

## MINUTES FOR SPECIAL MEETING

May 11, 2010

### OUR MISSION STATEMENT

The Mission Statement of the Delaware Township School District is to prepare each student to become a productive, responsible member of society, able to adapt and change, by providing an environment that:

Creates a foundation for a self-motivated lifelong learner by providing relevant innovative, comprehensive Curricula;

Focuses on individual needs and promotes individual excellence by encouraging and enhancing the intellectual and social development of each student.

This environment will be realized through an active and responsive partnership that includes the students, parents, community, and staff.

#### I. STATEMENT OF NOTICE OF OPEN PUBLIC MEETING

Mrs. Ubry called the meeting to order at 7:37 PM and read the following statement:

As required by law, adequate notice of this meeting has been provided to *The Trenton Times* and is posted at the Delaware Township School and filed in the Board of Education Office with the School Administrator/Board Secretary.

#### II. FLAG SALUTE

Mrs. Ubry led the Pledge of Allegiance to the Flag.

#### III. ROLL CALL

Mr. Johnston recorded the roll call as follows:

MEMBERS OF THE BOARD	Present	Absent	Time of arrival after meeting called to order
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		Arrived at 7:40 PM
Mr. James Harkness	X		
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

#### IV. AUDIENCE PARTICIPATION

There were no comments from audience at this time.

#### V. FINAL 2010-2011 BUDGET

Mr. Johnston explained that the Township Committee had passed a Resolution at its meeting the night before, to reduce the 201-2011 Delaware Township School General Fund Budget by \$90,000 and to use \$45,000 of Surplus funds to offset the Debt Service due in 2010-2011.

A motion was made by Mr. Wohl and seconded by Mr. Bruhl to approve the following:

1. **Recommend** the Board approve the **2010-2011 Budget Revisions**, as presented by Mr. Johnston:

WHEREAS, the Delaware Township Board of Education submitted the 2010-2011 budget to the legal voters of Delaware Township on April 20, 2010 for approval, and

WHEREAS, the budget was defeated at the polls by 483 votes, and

WHEREAS, the Delaware Township Board of Education met with representatives of the Delaware Township Committee to review the budget and agree on budget reductions, and

WHEREAS, Delaware Township's council has met and passed resolutions to decrease the 2010-2011 general fund budget by \$90,000 and certified the general fund tax levy to be collected for the 2010-2011 school year in the amount of \$6,923,540,

NOW THEREFORE BE IT RESOLVED, that the Delaware Township School Board of Education approves the following line item reductions in the amount of \$90,000 as follows:

<b>Account Number</b>	<b>Amount</b>	<b>Description of Reduction(s)</b>
11-190-100-610-000	K Supplies	1,500
11-190-100-610-001	1 <sup>st</sup> Grade Supplies	1,500
11-190-100-610-002	2 <sup>nd</sup> Grade Supplies	1,500
11-190-100-610-003	3 <sup>rd</sup> Grade Supplies	1,500
11-190-100-610-004	4 <sup>th</sup> Grade Supplies	1,500
11-190-100-610-005	5 <sup>th</sup> Grade Supplies	1,500
11-190-100-610-00A	Art Supplies	1,000
11-190-100-610-00H	P E Supplies	1,000
11-190-100-610-00M	Music	600
11-190-100-610-0LA	Language Arts 6-8	600
11-190-100-610-00M	Math 6-8	600
11-190-100-610-00T	Technology Supplies	500
11-190-100-610-0SC	Science 6-8	600
11-190-100-610-0SS	Social Studies 6-8	600
11-190-100-610-0WL	World Language K-8	600
11-190-100-890	Misc. and Trips	2,000
11-230-100-610	Intervention/GT Supplies	2,000
11-999-213-600	Nurse Supplies	400
11-999-218-600	Guidance Supplies	250
11-999-221-104	Curriculum Work	3,150
11-999-221-320	Purchased Prof Services	4,000
11-999-221-610	Supervisor Supplies	1,800
11-999-222-600	Ed Media	500
11-999-223-320	Workshops	10,000
11-999-223-610	Prof Dev Supplies	1,500
11-999-223-580	Workshops/Travel	1,500
11-130-100-101	Grades 6-8 Salaries	29,700
11-999-216-100	Speech Teacher Salaries	18,100
<b>TOTAL REDUCTIONS</b>		<b>90,000</b>

BE IT FURTHER RESOLVED that the Board of Education authorizes the budgeting of \$45,000 of Fund Balance to be used towards the Debt Services payment for 2010-2011, and

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BE IT FURTHER RESOLVED that the Board of Education directs the Business Administrator to make the necessary adjustments in the 2010-2011 budget and forward the revised documents to the proper agencies.

2. **Recommend** the Board approve the **Tax Payment Schedule**, as attached. Exhibit #1

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness	X		
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

#### VI. BOILER REPLACEMENT PROJECT

A motion was made by Mr. Wohl and seconded by Mrs. Thompson to approve the following:

1. **Recommend** the Board reject all bids for the 1970 Wing – Boiler Replacement Project, State Project # 1040-040-09-1001. Per the review of the district architect, none of the Bids were deemed to be 100% responsive and all bids exceeded the total building cost Documented in the DOE Project Application. Exhibit #2
2. **Recommend** the Board advertise for the Re-Bid of the 1970 Wing – Boiler Replacement Project, State Project #1040-040-09-1001.

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness	X		
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson			
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously. (Mrs. Thompson had temporarily left the meeting)

#### VII. TRAVEL MAXIMUM

A motion was made by Mr. Falk and seconded by Mrs. Roethel to approve the following:

1. **Recommend** the Board approve the following **Travel Maximum Resolution**:

Whereas, Delaware Township School District policy and NJAC 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2010-2011 school year.

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Now Therefore Be It Resolved, that the Delaware Township School Board of Education hereby establishes the school district travel maximum for the 2010-2011 school year at the sum of \$16,950, and

Be It Further Resolved, that the office of the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

ACCOUNT NUMBER	TITLE OF ACCOUNT	AMOUNT
11-000-223-320	Teacher Workshops	5,750
11-000-223-580	Workshops/Travel	2,000
11-000-230-320	Professional Improvement	500
11-000-230-580	Superintendent/Travel	3,500
11-000-240-320	Professional Improvement/Principal & Assistant	3,000
11-000-240-580	Principal & Assistant Travel	500
11-000-251-320	Professional Improvement/Business Administrator	1,500
11-000-251-580	Business Administrator/Travel	200
	<b>TRAVEL MAXIMUM</b>	<b>16,950</b>

MEMBERS OF THE BOARD	Yes	No	Abstain
Mr. Thomas Bruhl	X		
Mr. Scott Falk	X		
Mr. James Harkness	X		
Mr. Charles Herman	X		
Mr. Joseph Pulkowski	X		
Mrs. Kathy Roethel	X		
Mrs. Lisa Thompson	X		
Mr. Lawrence Wohl	X		
Mrs. Linda Ubry	X		

The motion carried unanimously.

#### X. AUDIENCE PARTICIPATION

Kathy Klink, Middle School Science Teacher, thanked the Board for honoring the Collective Bargaining Agreement during the budgeting process.

Ray Papalski, a Delaware Township resident, suggested that the Board develop a five year vision, hiring plan, and financial plan. He also encouraged the Board to continue to pursue the sharing of services on a regional basis.

#### XI. APPEAL

A motion was made by Mr. Wohl and seconded by Mr. Pulkowski to appeal to the County Office and to the Commissioner of Education to reduce the budget cut.

After discussion by the Board, Mr. Wohl withdrew the motion.

#### XII. OTHER BUSINESS

Dr. Wiener informed the Board that there will be a change to the recently approved 2010-2011 school calendar. Spring Recess will now be scheduled for April 18<sup>th</sup> through April 25<sup>th</sup>, the week before Easter, due to the School Board Election being changed to the week after Easter.

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Mrs. Ubry provided the Board Members with the CSA Evaluation Form from the New Jersey School Boards Association.

XIII. ADJOURNMENT

A motion was made by Mr. Pulkowski and seconded by Mr. Wohl to adjourn the meeting at 9:05 PM.

The motion carried unanimously.

Gary P. Johnston, Board Secretary