

**DELAWARE TOWNSHIP BOARD OF EDUCATION**  
**AGENDA FOR REGULAR MEETING**

JUNE 22, 2010  
 7:30 P.M.

OUR MISSION STATEMENT

The Mission Statement of the Delaware Township School District is to prepare each student to become a productive, responsible member of society, able to adapt and change, by providing an environment that:

Creates a foundation for a self-motivated lifelong learner by providing relevant innovative, comprehensive Curricula;

Focuses on individual needs and promotes individual excellence by encouraging and enhancing the intellectual and social development of each student.

This environment will be realized through an active and responsive partnership that includes the students, parents, community, and staff.

I. CALL TO ORDER – Mrs. Linda Ubry, Board President

II. STATEMENT OF NOTICE OF OPEN PUBLIC MEETING

PRESIDING OFFICER: As required by law, adequate notice of this meeting has been provided to the *Hunterdon County Democrat*; and *The Trenton Times*; and is posted at the Delaware Township School and filed in the Board of Education Office with the School Business Administrator/Board Secretary.

III. FLAG SALUTE

IV. ROLL CALL

MEMBERS OF THE BOARD	Present	Absent	Time of arrival after meeting called to order
Mr. Thomas Bruhl			
Mr. Scott Falk			
Mr. James Harkness			
Mr. Charles Herman			
Mr. Joseph Pulkowski			
Mrs. Kathy Roethel			
Mrs. Lisa Thompson			
Mr. Lawrence Wohl			
Mrs. Linda Ubry			

V. AUDIENCE PARTICIPATION

June 22, 2010

VI. CORRESPONDENCE - Proposal from Susan Joyce – Exhibit #16

VII. PRESENTATIONS - None

VIII. SUPERINTENDENT'S REPORT – Dr. Richard Wiener

1. Student Enrollment 6-15-10  
Exhibit #1

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	39	3	13.0
Grade 1	45	3	15.0
Grade 2	50	3	16.7
Grade 3	38	3	12.7
Grade 4	59	3	19.7
Grade 5	57	3	19.0
Grade 6	56	3	18.7
Grade 7	63	3	21.0
Grade 8	54	3	18.0
Pre School	10		
LLD	3		
Home Instruction	1		
Tuition Sent	2		
<b>TOTAL</b>	<b>477</b>	<b>27</b>	<b>17.1</b>

2. Evacuation Drills –
  - a. June 15, 2010 – 2:20 pm
  - b. June
  - c. June 7, 2010 – Bus Evacuation Drill – Exhibit #2
3. Suspensions –
 

Month of May, 2010

In School	0
Out of School	1

Total for School year 2009-2010 to date:

In School	3
Out of School	2
4. Community Form Update
5. Charter School Update
6. 2009-2010 Goals Attainment Report
7. Community Gift – Playground Donation Update

IX. PRESIDENT'S REPORT – Mrs. Linda Ubry

1. No Report

X. PRINCIPAL/CURRICULUM COORDINATOR'S REPORT – Mrs. Patricia Ryan

1. State of the Curriculum

June 22, 2010

XI. SCHOOL BUSINESS ADMINISTRATOR REPORT – Mr. Gary Johnston

1. Finance/Facilities Goals

XII. MINUTES

**Recommend** the Board approve the following minutes:

1. May 25, 2010 (Regular Meeting)
2. May 25, 2010 (Regular Meeting Closed Session)
3. June 1, 2010 (Special Meeting)
4. June 8, 2010 (Special Meeting)

XIII. COMMITTEE REPORTS

A. CURRICULUM/INSTRUCTION/TECHNOLOGY COMMITTEE

B. FINANCE/FACILITIES COMMITTEE

1. Pursuant to NJAC 6:20-2.12 (d), the Board Secretary certifies that as of June 22, 2010, no line account or program category has been over expended in violation of NJAC 6:20-2.12 (a) and pursuant to NJSA 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6:20-2.12 (e), the Board of Education, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. **Recommend** the Board accept the Secretary and Treasurer report for the month ending May, 2010. Exhibit #3
3. **Recommend** the approval for the payment of bills for June 22, 2010 in the amount of \$219,523.59 (as reviewed by Linda Ubry). Exhibit #4
4. **Recommend** the Board approve the following payroll amounts:

<b>May 28, 2010</b>	-	<b>\$262,360.97</b>
<b>June 15, 2010</b>	-	<b>\$294,782.54</b>

5. **Recommend** the Board approve the attached transfers for the months of May and June, 2010 totaling \$111,013.00. Exhibit #5

6. **Recommend** the Board approve the following list of Use of Facilities/Buses. Exhibit #6

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
National MS Society	Brian Horwitz	Fundraiser	9/12/10	8:00 am to 1:00 pm	Parking Lot
Summer Recreation	Tara Wozniak	Regal Barn Theatre	7/22/10	9:00 am to 12:00 pm	Doylestown PA
		Doylestown Rock Gym	7/29/10	9:00 am to 12:00 pm	Doylestown PA
		Let's Bounce Around	7/29/10	9:00 am to 12:00 pm	Doylestown PA

7. **Recommend** the Board approve the **Inspection Maintenance Service Contract** with **SDA Mechanical Services, Inc.**, beginning July 1, 2010 through June 30, 2011, in the amount of **\$8,520.00**, per the attached terms and conditions. Exhibit #7
8. **Recommend** the Board approve the **Articulation Agreement** with **the College of New Jersey Professional Development School Network** for the 2010-2011 school year, in the amount of **\$200.00**, per the attached terms and conditions. Exhibit #8
9. **Recommend** the Board approve the **Shared Services Agreement** with **Stockton School**, for the 2010-2011 school year, in the amount of **\$21,349.00**, per the attached terms and conditions. Exhibit #9
10. **Recommend** the Board approve the **No Child Left Behind Act Consolidates Formula Subgrant Allocation for Fiscal Year 2011**, as follows:

Title I Part A Basic, Concentration, Targeted & EFIG	\$8,369
Title II Part A	\$9,741
Title II Part D	\$ 19
Title III	\$1,648

**Total Allocation** **\$19,777**

11. **Recommend** the Board approve the following Tuition Contract with **Midland School**, for the 2010-2011 school year, for one student: Exhibit #10

Extended School Year	- 30 days x \$233.80	= \$ 7,014.00
10 Month School Tuition	- 180 days x \$233.80	= \$42,084.00

**Total Tuition** **\$49,098.00**

12. **Recommend** the Board approve no increase in the price of lunches for the 2010-2011 school year. The prices will remain at \$2.50 for student lunch and \$3.20 for adult lunch.
13. **Recommend** the Board approve the continuation of the **Ameriflex FSA Plan** for the 2010-2011 school year, effective July 1, 2010 through June 30, 2011.
14. **Recommend** the Board approve a payment of \$3,000.00 to the **New Jersey Division of Pensions and Benefits/SHBP** to obtain a comprehensive three year claims and premium experience report for the District.

15. **Recommend** the Board approve the **2010-2011 Bus Routes**, as prepared by Mrs. Fleming, Transportation Coordinator. Exhibit #11
16. **Recommend** the Board approve the following **Debt Service** payments, to be made on July 15, 2010:

PAYEE	PRINCIPAL	INTEREST	TOTAL
Chase Manhattan Bank	-0-	\$75,350.00	\$75,350.00
Bank of New York	\$94,407.92	\$10,658.85	\$105,066.77
Bank of New York	\$76,315.79	\$2,289.47	\$78,605.26

17. **Recommend** the Board approve the following **Transfer of Current Year Surplus to Reserve** motion:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Delaware Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve Account at year end; and

**WHEREAS**, the Delaware Township Board of Education has determined that an amount not to exceed \$400,000.00 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Delaware Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

18. **Recommend** the Board approve the transportation jointure with **Hunterdon Central Regional High School** to obtain services for the summer extended school year program:

Jointure School	# of Students	Location	Cost
Hunterdon Central Regional High School	1	Midland School – North Branch NJ	31 days @ \$55.00 per day = <b>\$1,705.00</b>

19. **Recommend** the closing of the **2009-2010 Petty Cash Fund**. All monies will be returned to the board secretary.
20. **Recommend** the Board approve the reestablishment of the **Petty Cash Fund** for the 2010-2011 school year, in the amount of **\$300.00**, per Board policy.
21. **Recommend** the Board approve the return of the funding of the Local Share in the amount of \$96,735.00 from Capital Outlay to the Capital Reserve Account for the School Facilities Project #1040-040-09-1002 for the Repair, Repave and Restripe of Parking Lots A & B and Associated Driveways.

22. **Recommend** the Board approve the return of the partial funding of the DOE reviewed Other Capital Project in the amount of \$26,033.60 from Capital Outlay to the Capital Reserve Account for the Facility Project #1040-040-10-1000 for the New Athletic Equipment Storage Facility.
23. **Recommend** the Board approve the transfer of \$45,000.00 from General Fund Surplus to Debt Service Fund Surplus, to be used to pay a portion of the 2010-2011 Debt Service Expense per the approved 2010-2011 State Budget.

XIV. MOTION TO EXECUTIVE SESSION

**Recommend** the Board go into Executive Session to discuss personnel and potential litigation. (The minutes will be released when the reason for the Executive Session no longer exists).

XV. PERSONNEL/POLICY COMMITTEE

1. **Recommend** the Board approve an increase for **Susan Warren**, Speech/Language Therapist, to Step 13 - B - .8 time - \$49,466.00 annual salary, effective September 1, 2010 through June 30, 2011, per the recommendation of the Superintendent.
2. **Recommend** the Board approve **Nancy O'Connor**, Middle School Mathematics Teacher, Step 2 – B+15 – full time - \$46,505.00 annual salary, effective September 1, 2010 through June 30, 2011, per the recommendation of the Superintendent. Exhibit #12
3. **Recommend** the Board approve the following unused sick day payments to the retiring teachers, per the terms and conditions of the negotiated agreement:

<b>Susan Tarnoski</b>	50.5 sick days – 1 for every 2 days = 25.25 days @ \$90.00 per day = <b>\$2,272.50</b>
<b>Lynn Payne</b>	5.0 sick days – 1 for every 2 days = 2.5 days @ \$90.00 per day = <b>\$ 225.00</b>

These figures could change if additional sick days are taken by the teachers.

4. **Recommend** the Board approve the 2009-2010 **Goals Attainment Report**, as presented by the Superintendent. Exhibit #13
5. **Recommend** the Board approve the 2010-2011 **District Goals Report**, as presented by the Superintendent. Exhibit #14
6. **Recommend** the Board approve the following administrative contracts, effective July 1, 2010 through June 30, 2011. Exhibit #15

<b>Mrs. Patricia Ryan</b>	<b>Principal/Curriculum Coordinator</b>
<b>Mr. Gary Johnston</b>	<b>Business Administrator/Board Secretary</b>
<b>Mr. Michael Hesington</b>	<b>Assistant Principal</b>

7. **Recommend** the Board amend the contract of **Penni Nitti**, Office Assistant, for the 2010-2011 school year, as listed below, per the recommendation of the Superintendent:

10 month position – September 1, 2010 through June 30, 2011 – \$22,995.00 (annual salary)

8. **Recommend** the Board approve the following chart of advisors for the extra curricular activities for the 2010-2011 school year. Payment will be the negotiated hourly rate of \$37.50 per hour, per the recommendation of the Superintendent.

<b>ACTIVITY</b>	<b>ADVISOR(S)</b>
Cross Country Coaches (2)	Cynthia Terranova & Wendy Dejenka
Baseball Coach	Nate Moore
Field Hockey Coach	Kristin McCarthy
Softball Coach	Britian Slack
Soccer Coaches (2)	Kathleen Klink & Victoria Hardy
Cheerleading Coach and Sub	Valerie Wheatley & Jacalyn Plummer
Basketball Study/Site Chaperone	Eileen Ventimiglia, April Ambio, Kathleen Klink, Christopher Morales, Brian Smith, Cynthia Terranova, Mark Deneka, Donna Lelie
Girls Basketball Coach	Britian Slack
Boys Basketball Coach	Nate Moore
Gymnastics Coach	TBD
Gymnastics Assistant Coach	Juanita Hayes
Learning Lab	Cynthia Terranova, Victoria Hardy, Donna Lelie, Lisa Bennett, Mark Deneka, Ray Braun, Bridget Carvajal, Kathleen Klink, Eileen Ventimiglia
Yearbook Advisors (2)	Valerie Wheatley & Kathleen O'Brien
Talent Show Advisors (3)	Bridget Carvajal, Cynthia Terranova
Band Director	Joseph Komarek
Chorus Director	Gina Scialla
Broadcast/Digital Photography Club Advisor	Bridget Carvajal
Literacy Journal Club Advisor	Laura Rutkowski
Sewing Club Advisor	Anne Smaldone
Drama Club Advisors (3)	Gina Scialla, Cynthia Terranova, Bridget Carvajal
Robotics Club Advisor (2)	Mark Deneka, Bridget Carvajal
Birding Club Advisor	Kathleen Klink
Environmental Congress Club Advisor	Kathleen Klink
Student Council Advisors (2)	Bridget Carvajal, Cynthia Terranova

9. **Recommend** the Board approve the following teacher's movement on the guide, effective September 1, 2010 through June 30, 2011, per the recommendation of the Superintendent:

<u>Teacher</u>	<u>Placement</u>	<u>Step</u>	<u>Annual Salary</u>
<b>Stacy Weiss</b>	<b>B+45/M</b>	<b>4</b>	<b>\$53,498.00</b>

#### XVI. AUDIENCE PARTICIPATION

XVII. BOARD REPRESENTATIVES LIAISON REPORTS

- A. Recreation
- B. PTA
- C. Township
- D. ESC
- E. Planning Board
- F. Education Foundation
- G. HCSBA
- H. NJSB
- I. Parent Advisory Committee
- J. Community Relations
- K. HCRHS
- L. DTAA

XVIII. OTHER/OLD BUSINESS

XIX. ADJOURNMENT

The Board of Education has the right to change, add to, or delete items listed on this Agenda.