

DELAWARE TOWNSHIP BOARD OF EDUCATION
AGENDA FOR REGULAR MEETING

February 23, 2010
7:00 P.M.

OUR MISSION STATEMENT

The Mission Statement of the Delaware Township School District is to prepare each student to become a productive, responsible member of society, able to adapt and change, by providing an environment that:

Creates a foundation for a self-motivated lifelong learner by providing relevant innovative, comprehensive Curricula;

Focuses on individual needs and promotes individual excellence by encouraging and enhancing the intellectual and social development of each student.

This environment will be realized through an active and responsive partnership that includes the students, parents, community, and staff.

I. STATEMENT OF NOTICE OF OPEN PUBLIC MEETING

PRESIDING OFFICER: As required by law, adequate notice of this meeting has been provided to the *Hunterdon County Democrat*; and *The Trenton Times*; and is posted at the Delaware Township School and filed in the Board of Education Office with the School Business Administrator/Board Secretary.

II. FLAG SALUTE

III. ROLL CALL

MEMBERS OF THE BOARD	Present	Absent	Time of arrival after meeting called to order
Mr. Thomas Bruhl			
Mr. Scott Falk			
Mr. James Harkness			
Mrs. Catherine Mumford			
Mr. Joseph Pulkowski			
Mrs. Kathy Roethel			
Mrs. Linda Ubry			
Mr. Lawrence Wohl			

IV. PUBLIC INPUT SESSION – 2010-2011 School Budget – 7:00 pm to 7:30 pm
Facilitator - Mr. Gary Johnston, Business Administrator/Board Secretary

V. CORRESPONDENCE -

VI. AUDIENCE PARTICIPATION – Agenda Items Only

VII. SUPERINTENDENT'S REPORT – Dr. Richard Wiener

1. Student Enrollment 2-15-10
Exhibit #1

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	39	3	13.0
Grade 1	45	3	15.0
Grade 2	51	3	17.0
Grade 3	38	3	12.7
Grade 4	59	3	19.7
Grade 5	57	3	19.0
Grade 6	56	3	18.7
Grade 7	63	3	21.0
Grade 8	54	3	18.0
Pre School	11		
LLD	4		
Home Instruction	1		
Tuition Sent	2		
TOTAL	480	27	17.1

2. Evacuation Drills –
 - a. January 29, 2010 – 1:35 pm
 - b. February 1, 2010 – 1:00 pm
3. Suspensions -
 - Month of January, 2010
 - In School 0
 - Out of School 0
 - Totals for School Year 2009-2010 to date:
 - In School 2
 - Out of School 0
4. Kids Vote
5. Grading System Recommendations
6. Budget – Feedback from Stakeholders

VIII. PRESIDENT'S REPORT – Mrs. Linda Ubry

1. Diane Morris – Mission Statement/Goals
2. Get Out the Vote

IX. PRINCIPAL/CURRICULUM COORDINATOR'S REPORT – Mrs. Patricia Ryan

1. Grading System Change/Philosophy on Assessment and Grading of Students
2. Archery Club Charter
3. NJPASS 3 Update
4. Math Text Selection Update

X. SCHOOL BUSINESS ADMINISTRATOR REPORT – Mr. Gary Johnston

1. New Jersey Executive Order # 14

2/23/10

XI. **Recommend** the Board appoint the new Board of Education member to fill the vacant term, which expires April, 2010.

XII. OATH OF ALLEGIANCE

XIII. **Recommend** the Board approve a Special Board of Education meeting on Tuesday, March 30, 2010 at 7:00 pm for the Public Hearing and Adoption of the Final 2010-2011 Budget.

XIV. MINUTES

Recommend the Board approve the following minutes:

1. January 26, 2010 (Regular Meeting)
2. January 26, 2010 (Closed Meeting)

XV. COMMITTEE REPORTS

A. CURRICULUM/INSTRUCTION/TECHNOLOGY COMMITTEE

1. **Recommend** the Board approve the following field trips for the 2009-2010 school year.
Exhibit #2

ACTIVITY	DATE	GRADE	LOCATION
Eastern States Cheerleading Competition	2/28/10	Middle School Cheerleaders	Fairleigh Dickenson University Hackensack NJ
Lord Stirling Park	4/15/10	6	Basking Ridge NJ
Lockatong Water Study	5/18/10; 5/19/10; 5/20/10	6 – by Math class	Wescott Preserve Stockton NJ
Flemington Walking Tour & Picnic	5/26/10	3	Flemington NJ
Spring Birding	4/21/10; 5/5/10; 5/12/10; 5/19/10; 5/26/10; 6/4/10	Middle School	Dilts Farm – Stockton NJ Wescott Preserve – Stockton NJ Plum Brook Preserve – Flemington NJ Amwell Lake – East Amwell NJ Bull's Island – Delaware Township NJ Brigantine Wildlife Management Area – Oceanville NJ
Liberty Science Center	3/17/10	4	Jersey City NJ

2. **Recommend** approval be given for the following substitute teachers, at the daily rate of \$90.00, for the 2009-2010 school year, as recommended by the Superintendent, "pending receipt of criminal history check approval letter and all state requirements for substitute nurses."

APPLICANT'S NAME	CERTIFICATION	NOTES
Pamela Errickson	Elementary & Social Studies	Previously taught at Reading-Fleming Intermediate School
Caitlin Conway	Substitute	Elementary Education Major – Presenting Subbing Flem-Rar

3. **Recommend** the Board approve the revised Delaware Township School Grading System (aligned with Hunterdon Central Regional High School). Exhibit #3

B. FINANCE/FACILITIES COMMITTEE

1. Pursuant to NJAC 6:20-2.12 (d), the Board Secretary certifies that as of February 23, 2010 no line account or program category has been over expended in violation of NJAC 6:20-2.12 (a) and pursuant to NJSA 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6:20-2.12 (e), the Board of Education, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. **Recommend** the Board accept the Secretary and Treasurer reports for month ending January, 2010. Exhibit #4
3. **Recommend** the approval for the payment of bills for February 23, 2010 in the amount of \$193,016.06 (as reviewed by James Harkness). Exhibit #5
4. **Recommend** the Board approve the attached transfers for the month of February, 2010, totaling \$500.00. Exhibit #6
5. **Recommend** the Board approve the following payroll amounts:

January 29, 2010	-	\$261,051.58
February 11, 2010	-	\$263,996.37

6. **Recommend** the Board approve the following list of Use of Facilities and Buses:
Exhibit #7

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
DTS PTA	Peg Hanna	Movie Night	3/5/10	5:30 to 10:00 pm	Cafeteria
DTAA	Kristin McCarthy	Girl's Basketball	Mondays 2/1/10 to 3/3/10	6:30 to 9:15 pm	Cafeteria
DTS PTA	Liza Davis	Book Fair	3/5/10	9:00 am to 4:00 pm	Backstage Area
DTS PTA	Dana Swanson	Meeting	2/17/10	7:00 pm	Performing Arts

7. **Recommend** the Board approve the partial funding of the DOE reviewed Other Capital Project in the amount of \$26,033.60 through the Capital Reserve Account for the New Athletic Equipment Storage Facility Project #1040-040-10-1000. This Project is consistent with the District's Long Range Facilities Plan (LRFP) as approved or as amended.

8. **Recommend** the Board approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member's current responsibilities and the district's professional development plan. Exhibit #8

Last Name	First Name	Workshop/Conference	Dates	Include (see below)	Maximum Amount
Butler	Maggie	Annual Spring Conference	4/9 & 4/10/10	R M	\$210.00 \$9.30
Falkenstein	Stacy	Strategies for Struggling Math Students	3/18/10	R M	\$100.00 \$9.30
Yarrow	Jessica	Strategies for Struggling Math Students	3/18/10	R M	\$100.00 \$9.30
Morales	Christopher	Fitnessgram Training	3/11/10	M	\$6.20
Klink	Kathleen	Pinelands Short Course	3/20/10	R M F	\$30.00 \$30.44 \$10.00
Garrett	Amanda	Autism/Asperger's Conference	3/12/10	R	\$95.00
Ambio	April	PBS Kids – Raising Readers	March to May 2010	R	\$129.00

R = Registration Fee M = Mileage L = Lodging F = Food O = Other

9. **Recommend** the Board hold the 2010 Annual School Election on April 20, 2010 from 7:00 am until 9:00 pm at the Sergeantsville Fire Company.
10. **Recommend** the Business Administrator accept nomination petitions until 4:00 pm on March 1, 2010, and that the drawing for positions on the ballot be held in the Business Administrator's office on March 2, 2010 at 10:00 am.
11. **Recommend** the Board approve the following **Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program Resolution:** Exhibit #9
- RESOLVED** that the Delaware Township School District Board of Education approves the filing of a waiver to exempt the Delaware Township School District's participation in the Special Education Medicaid Initiative (SEMI) due to the fact that the district projects an enrollment of less than 40 Medicaid eligible students.
12. **Recommend** the Board approve a contract with **Rambling Pines Day Camp** for placement of one student for extended school year program, from June 28, 2010 to July 23, 2010, at a rate of \$2,9070.00 (which includes a \$100.00 early registration discount).
13. **Recommend** the Board approve the following services, to be used on an as needed basis, for the 2009-2010 school year, beginning February 24, 2010:

NAME OF PROVIDER	SERVICE PROVIDED	RATE OF PAY
Just Kids OT	Occupational Therapy	Evaluations \$400.00
		Re-Evals \$200.00
		Treatment Sessions \$95.00/hour
		Additional Paperwork \$95.00/hour
		Attendance at Meetings \$95.00/hour
Sunny Days Early Childhood Developmental Services, Inc.	Physical Therapy Speech/Language	\$100.00/hour
		\$110.00/hour

XVI. MOTION TO RECESS

XVII. MOTION TO EXECUTIVE SESSION

Recommend the Board go into Executive Session to discuss personnel and potential litigation. (The minutes will be released when the reason for the Executive Session no longer exists).

XVIII. PERSONNEL/POLICY COMMITTEE

1. **Recommend** the Board approve the appointment of the following faculty members as Middle School Academic Assistance Advisors for the 2010-2011 school year, for a total of 25 hours per advisor, at the negotiated rate of \$36.50 per hour, per the recommendation of the Superintendent.

Donna Lelie – Language Arts

Nancy O'Connor – Mathematics

2. **Recommend** the Board accept the letter of Intent to Retire from **Mrs. Lynn Payne**, second grade teacher, effective July 1, 2010. Exhibit #10

3. **Recommend** the Board approve the following faculty members to attend the Hershey Park trip on May 28, 2010. They will each be paid the negotiated fee of \$90.00 for extended field trip coverage:

Joe Komarek

Gina Scialla

Bridget Carvajal

Matt Baldwin

Kathleen O'Brien

Cindy Terranova

Pat Klemchalk

Mark Deneka

Kathy Klink

Eileen Ventimiglia

Caressa Lynch

4. **Recommend** the Board approve the following teachers as Drama Club Advisors for the 2010-2011 school year, for a total of 60 hours, at the negotiated hourly rate of pay of \$36.50, per the recommendation of the Superintendent.

Gina Scialla

Bridget Carvajal

Cynthia Terranova

5. **Recommend** the Board approve a revised contract for **Nancy O'Connor**, part-time Middle School Mathematics teacher, from .24 to .25, - Step 1 M+15 – for an annual salary of \$12,828.00, retroactive to September 1, 2009, per the recommendation of the Superintendent.

6. **Recommend** the Board approve **Donna Lelie** as a Home Instructor for the 2009-2010 school year, at the negotiated rate of \$36.50 per hour, per the recommendation of the Superintendent.

XIX. AUDIENCE PARTICIPATION

XX. BOARD REPRESENTATIVES LIAISON REPORTS

- A. Recreation
- B. PTA
- C. Township
- D. ESC
- E. Planning Board
- F. Education Foundation
- G. HCSBA
- H. NJSB
- I. Parent Advisory Committee
- J. Community Relations
- K. HCRHS
- L. DTAA

XXI. OTHER/OLD BUSINESS

XXII. ADJOURNMENT

The Board of Education has the right to change, add to, or delete items listed on this Agenda.